EXHIBIT A

July 21, 2020



GENERAL MEASURES

- 1. The school has a COVID-19 Safe Reopening Plan webpage that includes the school's:
 - a. Safe Reopening Plan for K-12 Schools
 - b. Plans describing each of the elements described below

Each school in the National School District will follow the District's Safe Reopening Plan. A copy of this plan and all supporting documents is posted on the District's COVID-19 Safe Reopening Plan webpage, which is located at: <u>www.nsd.us</u>. Plans will also be posted to individual school websites with any corresponding school information.

- 2. The school has plans that describe how it will:
 - a. Monitor on a weekly basis, COVID-19 guidance from the California Department of Public Health (CDPH), California Department of Education (CDE), San Diego County Health and Human Services Agency, Public Health Services (PHS) and San Diego County Office of Education (SDCOE).

Monitoring will be conducted on a regular basis (minimum weekly) by the Superintendent and Assistant Superintendents. The team will attend all SDCOE guidance meetings (as available). Principals and Directors will attend weekly meetings with Executive Leadership to receive ongoing guidance and updates. Any new guidance will be discussed, local data analyzed, protocols will be reviewed and potentially revised, and decisions regarding staying open will be made at these times. Meetings may be called sooner than weekly if needs arise.

b. Limit the use of school facilities by external community organizations and/or ensure permitted use of school facilities complies with the guidance described in the CDPH.

No use of facilities to outside organizations will be permitted until full restrictions have been lifted to ensure daily disinfecting protocols can take place. Use of facilities will be allowed only for extended day childcare or functions required by law; such as election polling.

c. Limit nonessential visitors and volunteers from the campus.

School business will be conducted virtually whenever possible. Visitors for essential functions will be limited to appointments only during the safe reopening of school until all restrictions are lifted.

- At some point we would like to invite volunteers/visitors back; as safety regulations permit.
- Initially volunteers/visitors to campus will be extremely limited. Allowing volunteers/visitors on campus will be a phased-in approach based on current safety regulations for physical distancing.

- When the time comes, there will be training to ensure volunteers/visitors follow established protocols.
- 3. The school has plans to support students with access and functional needs who may be at increased risk of becoming infected is described below:
 - a. Review existing student health plans to identify students who may need additional accommodations.

National School District contracts with Rady Children's Hospital for health care services. All student health plans will be reviewed by Rady's Health Team Supervisor and Rady's Registered Nurses. Daily monitoring of these plans will be conducted at each school site by the School Health Assistant assigned to that school.

b. A process for engaging families for potentially unknown concerns that may need to be accommodated.

Any student health concerns that arise during the safe reopening phase of school should be directed to the school principal. The school principal will coordinate with the family and the Rady Health Team to determine appropriate accommodations necessary.

- c. Identification of additional preparations for classroom and non-classroom environments needed for groups that might be at increased risk of becoming infected or having unrecognized illness. These include individuals who:
 - i. Have limited mobility or require prolonged and close contact with others, such as direct support providers and family members

Classrooms accommodating students with limited mobility shall adhere to physical distancing and health recommendations for all classes. Additional safety PPE or equipment will be purchased as needed for high risk students, staff, or classrooms.

ii. Have trouble understanding information or practicing preventive measures, such as hand washing and physical distancing

Signage will be posted throughout the schools and District in the three main languages of National City- English, Spanish, and Tagalog. Protective measure videos will be identified and distributed demonstrating procedures both auditorily and visually.

iii. May not be able to communicate symptoms of illness

At home, parents will be asked to prescreen all students and submit answers to questions via a daily survey on their child's District issued device.

Upon entry, laminated screening sheets will be available at bus stops and school entries with pictures (to point at) indicating symptoms of illness.

During the day, teachers and staff will use further resources (such as a Picture Exchange Communication System for nonverbal or English Learner children).

- 4. The school has complied with Cal-OSHA requirements to conduct site-specific hazard assessments and to develop and implement an effective plan to protect its employees. District and site plans adhere to Cal-OSHA COVID-19 requirements.
- 5. The school's plan to teach and reinforce washing hands, avoiding contact with one's eyes, nose, and mouth, and covering coughs and sneezes among students and staff is described below:
 - All COVID-19 prevention policies will be provided to parents and staff in a written format prior to the return to school.
 - Students and staff will be reminded of prevention procedures weekly using publicly available videos from the CDC and other reputable sources (i.e.: <u>https://www.youtube.com/watch?v=W-zhhSQDD1U</u>). These videos will be vetted and distributed by the Director of Student Services in consultation with the District Health Team Supervisor.
 - Student/parent guidance will be written in accordance with the CDC and local county health department recommendations.
- 6. The school has developed plans to ensure that staff and students wash their hands or use hand sanitizer frequently throughout the day. The plan describes how the school will:
 - a. Provide regular and frequent access to handwashing facilities, including to the extent practicable, handwashing stations near classrooms
 - Each classroom in the National School District is equipped with a sink for handwashing purposes, as well as nurse's offices, kitchens, restrooms, and staff break areas. If a classroom doesn't have a sink, a portable sink will be provided.
 - Hand-washing signage will be posted near every sink.
 - Custodians will ensure soap and paper towel dispensers in all restrooms and classrooms are always filled.
 - b. Prevent congregations in bathrooms
 - Teachers or Campus Student Supervisors will monitor bathroom breaks to ensure that students do not congregate in the bathrooms.
 - Signs will be placed inside and outside of bathrooms to remind students not to congregate.
 - c. Develop routines enabling students and staff to regularly wash their hands at staggered intervals
 - Training is vital to proper hand sanitizing. Staff will be trained on the circumstances in which hand washing must take place and on the proper way to do it.
 - Teachers will train students on the first day of school on the proper way and amount of time to wash hands.
 - Students will be told to wash hands before arriving at school; and will be required to wash or sanitize hands when they first arrive in their classroom.
 - Hands will be washed and/or sanitized at regular intervals throughout the school day, after restroom breaks, and before and after eating.

- d. Develop routines enabling students and staff to use hand sanitizer when necessary
 - Hand sanitizer will be located in every office, meeting space, and other areas that students do not access. Students will have access to hand sanitizer under teacher supervision.
- 7. The school has developed plans to teach and reinforce the use of cloth face coverings, masks, or face shields.
 - Students will be taught and frequently reminded of the proper use of cloth face coverings, masks, or face shields using publicly available videos from the CDC and other reputable sources (i.e.: <u>https://www.youtube.com/watch?v=9Tv2BVN WTk</u>). These videos will be vetted and distributed by the Director of Student Services in consultation with the District Health Team Supervisor.
 - Student/parent guidance will be written in accordance with the CDC recommendations and/or local county health department recommendations, and will include the following procedures that face coverings or face shields be worn, including:
 - I. Preschool through second grade- highly encouraged, third through sixth grademandatory, staff and visitors- mandatory
 - II. Exceptions based on medical needs, or the decision of an IEP team: If face coverings cannot be worn, social distancing will be implemented.
 - III. Responses for students who come to school without face coverings: A disposable face covering will be offered. A phone call to the parent and a note will be sent home with the student reminding the parent of the face covering requirement.
 - *IV. Responses for failing to wear a face cover: The District will contact the family to determine the need for assistance in obtaining appropriate student face coverings.*
 - V. Students refusing to wear mandatory face coverings will be held in isolation area until parent can be contacted to pick the student up from school.
 - VI. Students touching or tampering with another student's face covering will be subject to District and site disciplinary procedures.
- 8. The school has adequate supplies on hand to support healthy hygiene behaviors, including soap, tissues, notouch trashcans, face coverings, and hand sanitizers with 60 percent ethanol, or 70 isopropanol for staff and children who can safely use hand sanitizer.
 - Initial PPE equipment for all school Districts including student and adult cloth masks, teacher face shields, hand sanitizer, and thermometers was purchased by SDCOE.
 - Additional supplies will be preordered by the National School District Purchasing Department.
 - An ongoing list of supply orders will be posted on National School District's COVID-19 Safe Reopening Plan webpage <u>www.nsd.us</u>.
- 9. National School District ensures all employees wear face coverings whenever possible, and when physical distancing is not practicable; and provides all required personal protective equipment (PPE) as needed.

10. Each school has a sufficient supply of PPE necessary to protect employees. The school's plan for PPE-uses related to COVID-19 is posted at *National School District's COVID-19 Safe Reopening Plan webpage* www.nsd.us as well as each individual school site.

PERSONAL PROTECTIVE EQUIPMENT (PPE) PROTOCOLS FOR STAFF, STUDENTS, VISITORS

- Face coverings <u>must</u> be worn by everyone grades three through adult
- Face coverings for younger children (grades two and below) will be highly encouraged
- Face coverings will be provided for those who arrive without or whose becomes compromised
- Face shields will be available for all staff
- Gloves will be provided for custodial, kitchen, special education, and any other requesting staff member
- Hand sanitizer for staff, students, and visitors will be available in classrooms, offices, entrances, and all common areas
- Hand washing or use of sanitizer will be required when putting on PPE and after removal
- Plastic bins and resealable bags will be provided for student supplies to prevent sharing
- Acrylic germ shield barriers on wheels will be available in classrooms and front offices
- Individual acrylic germ shield barriers (study carrels) will be available for student desks
- Stanchions or other roping off system will limit access into office areas with open area desks
- Room dividers (with windows) and cots will be purchased for each isolation area to separate potentially infectious persons
- Touchless paper towel dispensers will be installed in each bathroom to avoid personal contact
- Multiple touchless thermometers will be available at each site and offices for daily screening needs
- Trash cans will not have lids, and will be emptied daily or upon need
- Training will be provided for all students and staff on the proper use of PPE equipment

INTENSIFY CLEANING, DISINFECTION, AND VENTILATION

11. All drinking fountains have been disabled.

- Students will be asked to bring in reusable water bottles for use during the school day. They will take them home with them at the end of each school day.
- Drinking water will be available at the hydration stations at each school site at regularly scheduled times before school and at recess. The bubblers will be shut off; no drinking fountains will be in use.
- The hydration stations will be supervised by a staff member who will refill the reusable water bottles for the students. The staff member will sanitize between refills, wear proper PPE, and ensure students are practicing proper social distancing.
- The hydration stations will be closed at all other times.
- Bottled water will be available in each classroom for students who do not have a water bottle or have forgotten to get it refilled at a break.
- 12. The school's plan describing how frequently touched surfaces within the school will be cleaned and disinfected at least daily, and as practicable frequently throughout the day by trained staff is described below. (Frequently touched surfaces include door handles, light switches, sink handles, bathroom surfaces, tables, student desks, and chairs.)

- The Director of Maintenance and Operations and Custodial Supervisor will create schedules for custodians that prioritize frequent cleaning and disinfecting of high touch areas.
- Classrooms in use will be cleaned daily.
- Tersano machines will provide a safe and powerful cleaning agent (using only oxygen and water) for frequent cleaning of high touch areas.
- Custodians will be provided with backpacks for spray cleaning.
- Bubblers and fountains will be taped off and turned off for use.
- Bathrooms will be cleaned 2-3 times per day.
- Foggers including tablets of chlorine and UV light will be used for deeper contamination and potential exposures to COVID-19. Foggers will never be used while students are present.
- 13. The school has developed plans that describe how:
 - a. Frequently touched surfaces on school buses will be cleaned and disinfected at least daily, and as practicable frequently throughout the day by trained staff

Transportation student attendants will be trained to properly disinfect buses after each student shuttle service.

b. Buses will be thoroughly cleaned after transporting any individual who is exhibiting symptoms of COVID-19.

Specialized fogging systems will be utilized before staff implements disinfecting protocols in the event any individual exhibiting symptoms of COVID-19 enters a bus.

- c. Bus drivers are provided disinfectant wipes and disposable gloves to support disinfection of frequently touched surfaces during the day.
- 14. The plan for cleaning and sanitation incorporates the following elements:
 - a. When choosing cleaning products, use those approved for use against COVID-19 on the Environmental Protection Agency (EPA)-approved list "N" and follow product instructions.

National School District limits cleaning products for cleaning and disinfecting to the following list:

- Tersano SAO (stabilized aqueous ozone) cleaning agent- https://www.tersano.com/bulletins
- Purell
- #710 Multi-Purpose Disinfectant Cleaner by WAXIE
- Protexus

* Similar products may be used if any of the listed items are unavailable

- b. To reduce the risk of asthma related to disinfecting, programs should aim to select disinfectant products on list N with asthma-safer ingredients (hydrogen peroxide, citric acid, or lactic acid).
- National School District allows only those products on list N with asthma safer ingredients to be used.

- The Tersano SAO (stabilized aqueous ozone) will be the main cleaning agent used.
- Protexus will never be used in the presence of students (spray/wipe down).
- Custodial staff will adhere to all proper ventilation requirements for any cleaning agent being used.
- All air ducts have been cleaned, and filters/coils will be changed before students return to school. Both will be cleaned/changed as needed while restrictions remain in place.
- c. Avoid products that mix these ingredients with peroxyacetic (peracetic) acid, sodium hypochlorite (bleach) or quaternary ammonium compounds, which can cause asthma.

National School District does not permit the use of products with these ingredients. Moreover, absolutely no hand-mixing of chemicals occurs in National School District. All chemicals are distributed to staff using premix dispensers.

d. Use disinfectants labeled to be effective against emerging viral pathogens, following label directions for appropriate dilution rates and contact times. Provide employees training on manufacturer's directions, on Cal/OSHA requirements for safe use and as required by the Healthy Schools Act, as applicable.

School custodians are trained in the safe use of disinfectants. Our new Tersano SAO machines also provide stabilized aqueous ozone cleaning. In this process, oxygen from the air is safely turned into ozone then infused into ordinary tap water. The ozone is then attracted to, and quickly eliminates, contaminants it comes in contact with. Only pure oxygen and water remain after the ozone cleans and sanitizes.

e. Custodial staff with the responsibility of cleaning and disinfecting the school site must be equipped with proper protective equipment, including gloves, eye protection, respiratory protection and other appropriate protective equipment as required by the product instructions. All products must be kept out of children's reach and stored in a space with restricted access.

Custodial staff are provided with PPE specified as appropriate for the products they use. All disinfectants are kept out of the reach of children and stored securely. Spill kits containing hazmat suits booties, body suit, apron, gloves, and masks have been purchased as an extra precaution to avoid any potential exposure to COVID-19.

f. Establish a cleaning and disinfecting schedule in order to avoid both under- and over-use of cleaning products.

The use of disinfectants is limited to nightly cleaning and application by trained staff (except in the event of known contamination). Tersano SAO and #710 Multi-Purpose Disinfectant Cleaners will be used throughout the day are used for all other cleaning.

IMPLEMENTING DISTANCING

- 15. The school has developed plans that describe the measures that will be used to maintain 6 feet between students in the following settings, as practicable. If the school determines 6-feet cannot practicably be maintained between students in one or more of the following settings, the plan also describe the reasons physical distancing is not practicable for each setting and describe the measures that will be used to maximize the space between students.
 - a. School bus stops:
 - Transportation Student Attendants will supervise students waiting for buses and ensure that social distancing is adhered to
 - Ground markings will indicate 6-feet of separation
 - b. School buses:
 - A check off system (wristband/sticker) will identify students that are clear to board the bus
 - Ground marking will identify social distancing requirements at stops
 - Families and siblings will be grouped to help with social distancing and crowd control
 - A shuttle service will run multiple trips to and from school to limit the number of students on the bus. Empty seats in between students will provide additional distancing.
 - Parents will be notified that self-transport is an option
 - c. During daily symptom and temperature screening of students:
 - Transportation Student Attendants will ensure social distancing is adhered to at the bus stops during screening procedures
 - Campus Student Supervisors will ensure social distancing is adhered to at the screening entrances to school
 - d. While students are entering campus and waiting for their first class to begin:
 - Students will be taught the social distancing guidelines. Daily reminders will be provided by staff as necessary.
 - Ground markings will indicate 6-feet of separation
 - Campus Student Supervisors and Classroom Teachers will be assigned duties to monitor students before classes begin
 - e. During meal periods:
 - Students will be served grab and go breakfast meals.
 - Meals will be delivered to the classrooms at lunch
 - Students will eat all meals in the classroom at their desks behind protective barriers
 - Eating outside will be permitted if 6-feet of separation can be maintained
 - Teachers will remain in their classrooms during lunch periods to supervise students
 - Campus Student Supervisors will supervise classrooms during teacher breaks

- f. During recess:
 - Students will be required to maintain 6-feet of separation
 - Students must be in stable grouping or cohorts
 - Typical recess time broken into fewer shorter breaks throughout the day
 - Play structures and sand boxes would remain off limits until social distancing requirements are lifted
 - Teachers will provide structured physical education activities for students
- g. During passing periods:
 - Students and staff will make every effort to avoid congestion in bathrooms and hallways
- h. Classrooms and other instructional spaces:
 - All desks and seating areas (student and teachers) will be separated by at least 6-feet
 - Acrylic germ shield barriers on wheels will be available in classrooms and front offices
 - Individual acrylic germ shield barriers (study carrels) will be available for student desks
- i. Restrooms:
 - Automatic paper towel dispensers will be installed in all restrooms
 - Limit number of students in restroom to every other stall/sink
 - Signage/protocol: occupancy limit in bathroom, with ground markings outside of bathroom to ensure 6-feet of separation
 - Campus Student Supervisor or teachers will supervise bathrooms during high usage time
 - Preschool through Kindergarten age students will use individual classroom restrooms
- j. While students are exiting the campus:
 - Multiple gates will be open for the purpose of dismissal
 - Teachers will walk students to campus exits and release one class at a time
 - Teachers will provide daily reminders to social distance at dismissal
 - Preschool through Kindergarten teachers will release directly to an authorized adult
 - Each site principal will create a dismissal schedule with times, classes, and locations
- k. Before- and after-school programs:
- Before and after school programs will be required to follow all daily protocols established and practiced by the District and school.
- I. Other:
- Stanchions or other roping off system will limit access into office areas with open area desks

- Room dividers (with windows) and cots will be purchased for each isolation area to separate potentially infectious persons
- Signage will be posted in Multi-Purpose Rooms indicating a new limited capacity due to social/physical distancing
- The layout for each MPR will be determined based on meeting the need for social/physical distancing
- The MPRs were measured for the possibility of preparing to serve meals as a school cafeteria at a later date. The following numbers reflect the capacity at each school for the serving of meals.

John Otis School - 30 plus 8 on the stage Kimball School - 30 plus 8 on the stage Central School - 40 plus 12 on the stage Rancho de la Nación School - 64 plus 12 on the stage El Toyon School - 40 plus 12 on the stage Ira Harbison School - 35 plus 12 on the stage Palmer Way School - 49 plus 12 on the stage Lincoln Acres School - 36 plus 12 on the stage Olivewood School - 42 plus 12 on the stage

- 16. The school's plan for scheduling students uses the following measures to the greatest extent practicable:
 - a. Stagger arrival and departure times and locations as consistently as practicable as to minimize scheduling challenges for families.
 - b. Designate routes for entry and exit, using as many entrances as feasible.
 - c. Put in place other protocols to limit direct contact with others as much as practicable.
 - Staff and students will be required to be screened prior to entering school
 - Anyone with a fever over 100°F, or other COVID-19 related symptoms, will be required to stay home
 - All staff (self-screened at home) will enter through the main office. The Office Administrative Assistant will verify staff temperatures with a touchless thermometer
 - All REACH and pre-screened bus riding students will enter through one door of the multipurpose room
 - All other students will enter through the opposite door of the multi-purpose room
 - Parents of students in Preschool-second will be highly encouraged to wait with their children during the screening process
 - Students will be assigned an arrival time similar to a lunch schedule, schedules may vary due to the number of students returning to campus but will be communicated ahead of time to parents
 - Students will be required to social distance while waiting to be checked into school and while in the multipurpose room
 - Walkways will be marked to indicate 6-feet of separation

• Campus Student Supervisors will be assigned to multipurpose entry ensure social distancing, check for face coverings, and ask mandatory screening questions

i. Do you have a new cough, nasal congestion, or runny nose?
ii. Are you experiencing shortness of breath or difficulty breathing?
iii. Are you having new muscle pain or fatigue?
iv. Do you have a headache (that is not normal for you)?
v. Do you have a sore throat?
vi. Are you experiencing a new loss of taste or smell?
vii. Are you experiencing nausea, vomiting, abdominal pain, or diarrhea?
viii. Do you have a new rash?
ix. Have you been exposed to anyone who has been tested positive for COVID-19 in the last 2 weeks?

• Student Health Assistant, Office Tech, Campus Student Supervisor, or Principal will take each person's temperature with a touchless thermometer

If students (or staff) arrive with COVID symptoms or symptoms develop during the day:

- I. Students will be sent home or to the isolation area on the school stage for further evaluation by the School Health Assistant.
- *II.* A supervisor will be assigned to the isolation area until a parent can be reached, or someone can pick up the student.
- III. Sick adults should be sent home. If they are unable to drive, they may wait in the isolation area until a ride can be secured.
- *IV.* Parents waiting with their children for morning entry may immediately bring their children home.
- V. The curtain on the stage will be pulled for privacy. Room dividers (with windows) will separate potentially sick persons. Cots will be provided for sick persons to comfortably rest. All areas will be disinfected immediately after use.
- Successfully screened students will receive a sticker indicating the date and their successful clearance.
- Students will then secure a 'grab and go' breakfast and proceed to the exit door.
- Student attendance will be taken as the student exits the multi-purpose room to alert the teacher that the child has been cleared.
- Cleared students will use hand sanitizer on their way out of the multipurpose room.
- Cleared students will social distance and wait on the blacktop until classrooms open.
- Students should wait until they enter their classroom to eat their breakfast.
- Any student that arrives at class whose attendance has not been recorded will be sent immediately back to the multipurpose room to ensure all entry steps were properly followed.
- Student non-compliance will result in a phone call to the parent and potentially having the student picked up and taken home.
- Staff non-compliance with entry procedures will be handled by the site principal or department supervisor.

- 17. The school's plan to limit student mixing uses the following measures to the greatest extent practicable:
 - a. Students should remain in the same space and in groups as small and consistent as practicable. Keep the same students and teacher or staff with each group, to the greatest extent practicable:
 - With current social distancing guidelines and existing furniture in place, maximum in-person class sessions will be capped at 12–15 persons per classroom. To the extent possible, students will remain in their pod/cohort/classrooms for the day.
 - b. Minimize movement of students and teachers or staff as much as practicable. For example, consider ways to keep teachers with one group of students for the whole day:
 - If students share teachers (i.e.: Dual Immersion or GATE), teachers will rotate to students, or schedule rotation for a different day.
 - c. Consider redesigning activities for smaller groups and rearranging furniture and play spaces to maintain separation:
 - If play spaces are feasible, play spaces will be set up to ensure social distancing
 - Outdoor space will be utilized for play whenever possible
 - Play structures will remain closed until all restrictions are lifted
 - Small groups will maintain social distancing and utilize germ protection barriers
 - d. Staff should develop instructions for maximizing spacing and ways to minimize movement in both indoor and outdoor spaces that are easy for students to understand and are developmentally appropriate:
 - Teachers wanting to rearrange spaces in their classrooms will need prior approval from the site principal
 - Students will be instructed on not moving desks or chairs from designated spaces
 - Teachers will provide daily reminders on the safety importance of social distancing
 - e. Implement procedures for turning in assignments to minimize contact:
 - Individual plastic boxes will be purchased for each student to store working papers, desk items, and supplies
 - Plastic boxes will remain on each student's desk throughout the day
 - Work to be turned in will remain on student desks until a natural transition where students will turn in assignments as they enter or exit the room
 - To the greatest extent possible, assignments will be turned in digitally through the District's learning management system.
 - f. Minimize congregate movement through hallways as much as practicable. For example, establish more ways to enter and exit a campus, and staggered passing times when necessary or when students cannot stay in one room.
 - Students and staff will make every effort to avoid congestion in bathrooms and hallways
 - g. Consider holding recess activities in separated areas designated by class.
 - Students will attend recess, lunch, and other breaks as a stable grouping.

- h. Limit the use of common use areas such as cafeterias, dining areas, libraries, and locker rooms where practicable. Alternatively, stagger use, properly space occupants and disinfect in between uses.
 - Use of all common areas will be limited.
 - Physical distancing will be adhered to at all times.
 - Multipurpose rooms will be used for Extended Day Childcare.
 - Library Media Assistants will utilize an online checkout system and deliver books to classrooms.
- i. Serve meals in classrooms or outdoors instead of cafeterias or group dining rooms where practicable. Serve individually plated or bagged meals. Avoid sharing of foods and utensils and buffet or familystyle meals.
 - Students will eat at all meals in the classroom at their desks.
 - For meals consumed on campus, students will pick up breakfast in the cafeteria as they arrive to school. They will take the meal to their classroom to eat. Lunches will be delivered to the classrooms.
 - The hybrid schedule means some students will not be on campus at all on any given day. Meals for home will be packaged and distributed to all students for the school days they will not be on campus at all. The meals will be given to students on the days they are on campus to take home with them.
 - For Distance Learning-only students, they will have a day each week to come to their school site for instructional materials and will be given a five-day supply of meals at that time.
 - If the entire If the entire District is on Distance Learning, multiple meals will be distributed to students at school sites.
- j. Limit nonessential visitors, volunteers and activities involving other groups at the same time.
 - Non-essential business will be conducted virtually whenever possible. Volunteers/Visitors for essential functions will be limited to appointments only during the safe reopening of school until all restrictions are lifted.
- 18. The school has developed plans to maximize space between seating and desks. Distance teacher and other staff desks at least six feet away from student desks. Consider ways to establish separation of students through other means if practicable, such as, six feet between desks, partitions between desks, markings on classroom floors to promote distancing or arranging desks in a way that minimizes face-to-face contact. The plans describe:
 - a. How space will be maximized in
 - i. Classrooms:
 - All desks and seating areas (student and teachers) will be separated by at least 6-feet
 - Tape will be used on carpets to indicate location of desks
 - All desks will face toward the teacher whenever feasible

- ii. School buses (between the driver and students):
 - A check off system (wristband/sticker) will identify students that are clear to board the bus
 - A shuttle service will run multiple trips to and from school to limit the number of students on the bus
 - Parents will be notified that self-transport is an option
- iii. Other settings:
 - Seating will be removed or taped off in offices and lounges to avoid congregation
 - Only students with non COVID-19 symptoms will be allowed in Health Offices (Those with COVID-19 symptoms will be brought to the isolation area on the stage). Occupancy will be limited to ensure social distancing. Seating in a waiting area will be arranged with 6-feet of separation for those waiting to see the nurse.
- b. The criteria used to determine if other measures such as the installation of plexiglass or other barriers are necessary:
 - Acrylic germ shield barriers on wheels will be available in classrooms and front offices
 - Individual acrylic germ shield barriers (study carrels) will be available for each student desk
- c. Situations in which employees cannot maintain physical distancing with students and the protective measures that will be employed:
 - At times, it may not be feasible to maintain physical distancing, specifically as it relates to student disabilities or safety reasons. In these cases, staff will ensure that any contact is minimal and brief in duration.
 - Any staff within 6-feet of students will ensure all appropriate PPE is worn.
 - Any staff needing to engage with students within 6-feet will change any PPE that was in direct contact with the student (i.e.: gloves).
 - Any staff needing to engage with students within 6-feet will wash/disinfect hands immediately after contact.

LIMIT SHARING

- 19. The school has developed plans that describe how it will limit use of shared objects and equipment, and when unavoidable, how items will be cleaned and disinfected between uses. Frequently shared objects include but are not limited to toys, games, art supplies, learning aids, books, electronic equipment, and playground equipment. The school's plan describes:
 - a. Keep each child's belongings separated and in individually labeled storage containers, cubbies, or areas. Belongings are taken home each day to be cleaned:
 - Individual plastic boxes will be purchased for each student to store working papers, desk items, and supplies
 - Plastic boxes will remain on each student's desk throughout the day

- Personal items will remain at home or in student backpack
- Student backpacks will remain outside of the classroom
- Reusable water bottles and personal devices will be brought home each day
- Students will be encouraged to wash water bottles and wipe down devices at home
- Personal items will also be wiped down whenever necessary during the day
- b. That adequate supplies are available to minimize sharing of high-touch materials (art supplies, equipment, etc.) to the extent practicable, or how the use of supplies and equipment will be limited to small group of children and cleaned and disinfected between uses:
 - Standard supplies will be ordered for each individual student.
 - There will be no sharing of materials.

TRAIN ALL STAFF AND EDUCATE FAMILIES

- 20. The school has a plan that described how it will train all staff and provide educational materials to families in the following safety actions:
 - a. Enhanced sanitation practices
 - b. Physical distancing guidelines and their importance
 - c. Use of face coverings
 - d. Screening practices
 - e. COVID-19 specific symptom identification
 - f. Proper use, removal and washing of cloth face coverings

National School District will assign appropriate training courses available through the JPA that include the following:

- I. Coronavirus Awareness
- II. Coronavirus: CDC Guidelines for Making & Using Cloth Face Coverings
- III. Coronavirus: Cleaning and Disinfecting Your Workplace
- IV. Coronavirus: Managing Stress and Anxiety
- V. Coronavirus: Preparing Your Household
- VI. Coronavirus: Transitioning to a Remote Workforce

Other video needs for staff, students, or families will be selected using publicly available videos from the CDC and other reputable sources. These videos will be vetted and distributed by the Director of Student Services in consultation with the District Health Team Supervisor.

21. To the greatest extent possible, training and education will be provided virtually. If an in-person option is provided physical distancing (6-feet) will be maintained.

CHECK FOR SIGNS AND SYMPTOMS

22. The school has developed and is ready to implement daily symptom and temperature screening of all students, staff, and visitors prior to admitting them to the facility. The plan includes the following elements:

- a. Actively encourage staff and students who are sick or who have recently had close contact with a person with COVID-19 to stay home.
 - i. Policies that encourage sick staff and students to stay at home without fear of reprisal, and ensure staff, students and students' families are aware of these policies.
- b. Take temperature with a no-touch thermometer
- c. Ask all individuals about COVID-19 symptoms within the last 24 hours and whether anyone in their home has had COVID-19 symptoms or a positive test.
 - Schools may develop procedures that allow a parent to submit answers on symptoms and exposures electronically before the student arrives at a bus stop or school screening area. When this option is used the school's plan must describe this process and how the screener will have access to the parent's answers.
 - ii. Temperature checks must be conducted by school staff immediately before a student is admitted to the school campus
- d. Use county temperature and screening criteria maintained and updated by SDCOE in consultation with PHS
 - i. Send home students and staff with fever, symptoms, or exposure to COVID-19 using the county criteria
- e. Conduct visual wellness checks throughout the day to monitor staff and students throughout for signs of illness
- f. If a student is exhibiting symptoms of COVID-19, staff should communicate with the parent/caregiver and refer to the student's health history form and/or emergency card to identify if the student has a history of allergies, and if the symptoms are new/not typical
- g. Make available and encourage use of hand-washing stations or hand sanitizer immediately following screening
 - A complete entering campus protocol will be completed by Transportation Student Attendants at each bus stop including temperature check and symptom screening
 - Staff and students will be required to be screened prior to entering school
 - Anyone with a fever over 100°F, or other COVID-19 related symptoms, will be required to stay home
 - All staff (self-screened at home) will enter through the main office. The Office Administrative Assistant will verify staff temperatures with a touchless thermometer
 - All REACH and pre-screened bus riding students will enter through one door of the multipurpose room
 - All other students will enter through the opposite door of the multi-purpose room
 - Parents of students in Preschool-second will be highly encouraged to wait with their children during the screening process
 - Students will be assigned an arrival time similar to a lunch schedule, schedules may vary due to the number of students returning to campus but will be communicated ahead of time to parents
 - Students will be required to social distance while waiting to be checked into school and while in the multipurpose room
 - Walkways will be marked to indicate 6-feet of separation
 - Campus Student Supervisors will be assigned to multipurpose entry ensure social distancing, check for face coverings, and ask mandatory screening questions

i. Do you have a new cough, nasal congestion, or runny nose?
ii. Are you experiencing shortness of breath or difficulty breathing?
iii. Are you having new muscle pain or fatigue?
iv. Do you have a headache (that is not normal for you)?
v. Do you have a sore throat?
vi. Are you experiencing a new loss of taste or smell?
vii. Are you experiencing nausea, vomiting, abdominal pain, or diarrhea?
viii. Do you have a new rash?
ix. Have you been exposed to anyone who has been tested positive for COVID-19 in the last 2 weeks?

• Student Health Assistant, Office Tech, or Principal will take each person's temperature with a touchless thermometer

If students (or staff) arrive with COVID symptoms or symptoms develop during the day:

- VI. Students will be sent home or to the isolation area on the school stage for further evaluation by the School Health Assistant.
- VII. A supervisor will be assigned to the isolation area until a parent can be reached, or someone can pick up the student.
- VIII. Sick adults should be sent home. If they are unable to drive, they may wait in the isolation area until a ride can be secured.
- IX. Parents waiting with their children for morning entry may immediately bring their children home.
- X. The curtain on the stage will be pulled for privacy. Room dividers (with windows) will separate potentially sick persons. Cots will be provided for sick persons to comfortably rest. All areas will be disinfected immediately after use.
- Successfully screened students will receive a sticker indicating the date and their successful clearance.
- Students will then secure a 'grab and go' breakfast and proceed to the exit door.
- Student attendance will be taken as the student exits the multi-purpose room to alert the teacher that the child has been cleared.
- Cleared students will use hand sanitizer on their way out of the multipurpose room.
- Cleared students will social distance and wait on the blacktop until classrooms open.
- Students should wait until they enter their classroom to eat their breakfast.
- Any student that arrives at class whose attendance has not been recorded will be sent immediately back to the multipurpose room to ensure all entry steps were properly followed.
- Student non-compliance will result in a phone call to the parent and potentially having the student picked up and taken home.
- Staff non-compliance with entry procedures will be handled by the site principal or department supervisor.
- 23. The school has plans that describe how it will document/track incidents of possible exposure and notify local health officials, staff, and families immediately of any positive case of COVID-19 while maintaining confidentiality, as required under FERPA and state law related to privacy of educational records.

National School District contracts with Rady Children's Hospital for health care services. To ensure staff and student privacy as required by FERPA, all incidents of possible exposure will be reported to the Director of Student Services who will consult directly with Rady's Health Team Supervisor and Rady's Registered Nurses for tracing and notifications.

24. The school has developed plans to prevent discrimination against students who (or whose families) were or are diagnosed with COVID-19

Discrimination, Bullying, harassment, or intimidation related to COVID-19:

Staff will follow the current National School District discipline procedures for Nondiscrimination/ Harassment found in National School District Board policies at

http://www.gamutonline.net/district/national/DisplayPolicy/948819/.

PLAN FOR WHEN A STAFF MEMBER, CHILD OR VISITOR BECOMES SICK

- 25. The school has developed a plan for responding when a staff member, child or visitor becomes ill. The plan describes how the school will:
 - **a.** The stage in the multipurpose room will be used at each site as an isolation area to separate anyone who exhibits symptoms of COVID-19.
 - **b.** Any students or staff exhibiting symptoms should immediately be required to wear a face covering and be required to wait in an isolation area until they can be transported home or to a healthcare facility, as soon as practicable.
 - i. Human Resources or the Director of Student Services will advise sick staff members and students not to return until they have met CDC criteria to discontinue home isolation, including 3 days with no fever, symptoms have improved and 10 days since symptoms first appeared.
 - **c.** Administrators will arrange for safe transport home or to a healthcare facility, as appropriate, when an individual is exhibiting COVID-19 symptoms.
 - **d.** Administrators or Health Staff will contact 9-1-1 without delay for serious illness including persistent pain or pressure in the chest, confusion, or bluish lips or face. Updates and further details are available on CDC's webpage.
 - e. Administrators or Health Staff will close off areas used by any sick person and do not use before cleaning and disinfection. (To reduce risk of exposure, wait 24 hours before you clean and disinfect. If it is not possible to wait 24 hours, wait as long as practicable. Custodians will ensure a safe and correct application of disinfectants using personal protective equipment and ventilation recommended for cleaning. All staff will keep disinfectant products away from students.)
 - *f.* The Assistant Superintendent will support all teachers in ensuring that students, including students with disabilities, have access to instruction when out of class, as required by federal and state law.
 - **g.** During times of high risk, staff may be directed (or permitted) to work remotely. Parents will have the option of selecting a 100% virtual learning option for their child's instructional model.

National School District will follow the most recent guidance released by the California Department of Public Health on July 17, 2020 for COVID-19 and Reopening In-Person Learning Framework for K-12 Schools in California, 2020-2021 School Year for all decisions when a student, teacher or staff member has symptoms, is a contact of someone infected, or is diagnosed with COVID-19.

MAINTAIN HEALTHY OPERATIONS

- 26. The school has plans that describe how it will:
 - a. Monitor staff absenteeism and have a roster of trained back-up staff:

All staff will report their absences using the Frontline Absence Management System (AESOP)

- *b.* Monitor the types of illnesses and symptoms among your students and staff to help isolate them promptly.
- c. National School District contracts with Rady Children's Hospital for health care services. To ensure staff and student privacy as required by FERPA, all symptoms and illnesses will be tracked and monitored by Rady's Health Team Supervisor and Rady's Nurses for tracing and notifications.
- d. Designate a staff liaison or liaisons to be responsible for responding to COVID-19 concerns. Employees should know who they are and how to contact them. The liaison will be trained to coordinate documentation and tracking of possible exposures, in order to notify local health officials, staff and families in a prompt and responsible manner.
 - All staff concerns regarding COVID-19 related concerns should be directed to the Assistant Superintendent of Human Resources
 - All student concerns regarding COVID-19 related concerns should be directed to the site principal
 - The Rady's Health Team Supervisor and Rady's Nurses will advise on when notifications must be made to Public Health Officials
 - The Director of Student Services will coordinate on any necessary notifications to staff or families
- e. Maintain communication systems that allow staff and families to self-report symptoms and receive prompt notifications of exposures and closures, while maintaining confidentiality, as required by FERPA and state law related to privacy of educational records.
 - Each site has an automated (and confidential) way to report an absence by phone.
 - Staff may also contact the Human Resources Department to self-report symptoms
 - Notifications will be sent in multiple formats using email and voice messaging all call systems
- f. Notify local health officials, staff, and all families immediately of any positive case of COVID-19 while maintaining confidentiality as required by state and federal laws.

The Rady's Health Team Supervisor and Rady's Nurses will advise on when notifications must be made to Public Health Officials. They will also send notifications to staff and families using the same protocol as other communicable diseases.

- *g.* Support staff and students who are at higher risk for severe illness or who cannot safely distance from household contacts at higher risk.
 - Staff at higher risk of illness or who cannot safely distance from household contacts at higher risk will contact the Assistant Superintendent of Human Resources regarding options based on individual need.
 - Parents will have the option of selecting a 100% virtual learning option for their child's instructional model.

CONSIDERATIONS FOR PARTIAL OR TOTAL CLOSURES

27. The school district has developed plans for the possibility of repeated closures of classes, groups, or entire facilities when persons associated with the facility or in the community become ill with COVID19. The plans describe how the school will respond when a student, teacher, or staff member tests positive for COVID-19 and has exposed others at the school, including:

National School District will follow the most recent guidance released by the California Department of Public Health on July 17, 2020 for COVID-19 and Reopening In-Person Learning Framework for K-12 Schools in California, 2020-2021 School Year. All local indicators will also meet the criteria required for the county to open. The document provides the following guidance:

<u>https://www.cdph.ca.gov/programs/cid/dcdc/cdph%20document%20library/covid-</u> 19/schools%20reopening%20recommendations.pdf

<u>In-Person Re-Opening Criteria</u>—Schools and school districts may reopen for in-person instruction at any time if they are located in a local health jurisdiction (LHJ) that has not been on the county monitoring list within the prior 14 days.

<u>Individual school closure</u> is recommended based on the number of cases, the percentage of the teacher/ students/staff that are positive for COVID-19, and following consultation with the Local Health Officer. Individual school closure may be appropriate when there are multiple cases in multiple cohorts at a school or when at least 5 percent of the total number of teachers/student/staff are cases within a 14-day period, depending on the size and physical layout of the school.

A superintendent should <u>close a school district</u> if 25% or more of schools in a district have closed due to COVID-19 within 14 days, and in consultation with the local public health department.

<u>Districts and schools may typically reopen after 14 days</u>, in consultation with the local public health department and the following have occurred:

- Cleaning and disinfection
- Public health investigation
- Consultation with the local public health department

28. The school has developed a plan that describes how it will provide for continuity of education:

See attached National School District Instructional Reopening Plan

- 29. The school has developed a plan that describes how it will continue nutrition services:
 - For meals consumed on campus, students will pick up breakfast in the cafeteria as they arrive to school. They will take the meal to their classroom to eat. Lunches will be delivered to the classrooms.
 - Meals for home will be packaged and distributed to all students for the school days they will not be on campus at all. The meals will be given to students on the days they are on campus to take home with them.
 - Waivers will allow adults to pick up meals if children are sick or unable to come to school.
 - Distance Learning only students, will have a day each week to come to their school site for instructional materials and will be given a five-day supply of meals at that time.
- 30. The school has developed a plan that describes how it will continue other services provided in the regular school setting through alternative means.

See attached National School District Instructional Reopening Plan

31. The school has developed a plan that describes how it will provide guidance to parents, teachers and staff reminding them of the importance of community physical distancing measures while a school is closed, including discouraging students or staff from gathering elsewhere.

National School District will continue to communicate from the District to classroom level with frequent reminders of the importance of controlling the spread of COVID-19 through regular communication methods including Peachjar, Messenger, email, phone calls, Class Dojo, and social media.

National School District Instructional Reopening Plan

INTRODUCTION

National School District is committed to this reopening plan to support both the academic and social emotional needs of our students during the pandemic. The plan adheres to the requirements of the legal mandates prescribed in AB77, prioritizes health and safety protocols and optimizes student access to academic and social/emotional learning.

National School District will follow guidance from State and County Health officials throughout the COVID-19 community health crisis. Our goal will be to bring students back to campus 5 days a week for in-person instruction, but we will keep health and safety as our top priority.

In addition to guidance from the State and County, the input from National School District staff and parents has guided the development of this instructional plan.

Our August reopening practices are based on current State and local public health guidelines and restrictions to decrease the spread of the disease. As we do not know how these will change, the National School District plan is designed to be flexible and adaptive:

- Medium to Low Restrictions In alignment with State and local health, as restriction orders are eased, NSD will adjust to strategically increase on campus student participation from medium restrictions towards full return.
- **High Restrictions** In alignment with State and local health, if restrictions tighten, National School District will shift to a complete distance learning model.

Current Guiding Practices:

- Requires stable groups or cohorts of students, to the extent possible, that would minimize the possibility of student groups to mix with other student groups
- Requires, to the extent possible, students to maintain social distancing of 6-feet
- Students and staff would be required to wear face coverings indoors and when unable to social distance.
- No large group gatherings would be allowed
- Protocols for healthy and consistent practices for handwashing

INSTRUCTIONAL MODEL

National School District is focused on student learning and academic achievement while also supporting students' social–emotional well-being. The models reflect the input from staff and parents, and the required provisions for districts noted in AB 77, which was enacted by the California State Legislature on June 30, 2020 outlining specific instructional requirements for distance learning:

- 180 days of instruction are required (this is the same as in a typical year)
- Districts are able to use distance learning or hybrid learning (some in person and some distance) in order to meet local health & safety requirements
- Live daily synchronous instruction by teacher as well as "live interaction" between students to maintain student connection to school
- Aligned practices for taking attendance during synchronous instruction as well as asynchronous instruction are required
- Compulsory education provisions are in effect for any model(s) and

As such, National School District will offer two instructional program options for the 2020-2021 school year:

- Full Distance Learning- students in full online learning with potential for some students on campus.
- **Hybrid Distance Learning** instruction provides two days of on-site instruction and 2 days of online learning, with the 3rd day mixed on site/online provided by "specials" (intervention or Resource Specialist Services, Library, Counseling, etc.) based on student needs.

These options will be contingent on ongoing State and County health and safety guidance. As such, parents will have the option to register their student(s) into the model of their choice with the understanding that the programs may change in accordance with health restrictions:

High Restrictions/Low Risk

Full distance learning for all students. All courses and activities would be conducted virtually.

- External indicators such as federal, state, or local government advisories support our confidence that physically closing our sites is the best course of action.
- If safety and health orders allow, students may attend a non-recurring in-person session to meet required State or legal compliance services.
- Attendance will be verified by live instruction and completion of assignments at home. Weekly verification of work completion will be required.
- The sites would be closed except for essential personnel.

Medium Restrictions/Medium Risk

Parent choice of full distance learning or hybrid distance learning. Hybrid distance learning means student "pods" attend in-person instruction 2 to 3 days a week with classrooms designed to adhere to health and safety guidance on social distancing, and other days instruction is distance learning.

- External indicators such as federal, state, or local government advisories would have rolled back opening and advised caution.
- Personal hygiene (handwashing, masks, etc.) cleaning protocols are strictly enforced.
- Students and staff must wear masks when indoors and at all times when in the company of others.
- Students receive in-person and online learning from classroom teachers, enrichment teachers, special education and counseling (depending on IEP requirements or data-based needs).

- Attendance will be verified by live teacher instruction and activities (asynchronous and synchronous) time value. Weekly verification of work completion will be required.
- Parents provided choice of hybrid or full distance learning.

Low Restrictions/Higher Risk

Closest to "regular school" with most or all students receiving in-person instruction. Distance learning option will be available on an as needed basis.

- Students would be able to be part of daily classroom activities at standard class size.
- External indicators such as federal, state, or local government advisories would have all to most phase openings.
- Personal hygiene (handwashing, masks, etc.) cleaning protocols are strictly enforced.
- Students and staff are encouraged to wear masks indoors.
- Social distancing norms that are encouraged, but not possible in all situations (e.g. in hallways during transitions).
- Attendance will be verified by in classroom attendance, except for students in distance learning.
- Full time distance learning option available by trimester and may be available to select students. Attendance will be verified by live teacher instruction and activities (asynchronous and synchronous) time value.

Weekly Schedule for Two Models

Teachers provide instruction (asynchronous, synchronous) Monday through Friday.

To accommodate greater in-person continuity of learning time and safety maintenance between student pod groups during hybrid learning, change collaboration Thursday schedule to be on Wednesdays. In essence, Monday, Tuesday, Thursday and Friday are full days and Wednesday follows an early release day schedule.

Distance Learning

Full distance learning means instruction in which the student and instructor are in different locations, and students are learning via online and asynchronous assignments. The instruction and content must be aligned to grade level standards and provided at a level of quality and intellectual challenge substantially equivalent to inperson instruction.

- Full distance learning may have some potential on campus attendance. On campus attendance may be, but not limited to, the following reasons: academic or social/emotional services, special education services, formal testing/assessment, and testing required by the State.
- Required weekly pickup of instructional resources for students (conducted under the guidance of county health guidance), as well as meals.
- Daily asynchronous and synchronous instruction and activity time value shall adhere to the daily instructional minutes established in Article 6.2. L.
- Daily live instruction for direct instruction, feedback and progress monitoring substantially equivalent to in-person instruction.
- Daily online instruction to include opportunities for live interaction that engages student to student interaction to the greatest extent possible.

- Provide daily social emotional engagement with students to maintain school connectedness and provide needed supports.
- Daily recording of live participation attendance and attendance of *time value of assignments*, summarized in weekly engagement shared with school administration.
- Collaborate with services providers and implement necessary classroom accommodations to meet the requirements of a student's individualized education program.
- Daily teaching of designated and integrated of English language development for identified English learners.
- Ongoing District and teacher selected formative and summative assessments to monitor student progress and provide necessary academic and other supports to address the needs of students not performing at grade level.
- Provide instruction using District approved standards based instructional resources and materials.
- Deliver instruction in a "virtual classroom" using the District's learning management system.

Hybrid Distance Learning

Hybrid distance learning means a combination of in-personal and distance learning instruction. Students receive two days of on-site instruction and 2 days of online learning. The 3rd day learning experience will vary by student need and may be mixed on site/online and with varying staff (intervention, special education services, Library, Counseling, enrichment etc.). Students will be placed in learning pods to ensure 6-foot social distancing between desks.

- Teachers are on campus 4 days with 1 restructured collaboration day virtual.
- Daily asynchronous and synchronous instruction and activity time value shall adhere to the daily instructional minutes established in Article 6.2. L.
- Daily morning attendance and social emotional engagement for all students.
- Daily in-person direct instruction and simultaneous live streaming of some lessons with "at home student pod" through the learning management system.
- Daily streaming opportunities for live virtual interaction between pods.
- To the greatest extent possible, in person student to student interaction around academic content and social emotional engagement to maintain school connectedness and provide needed support.
- Daily recording of live participation attendance and attendance of *time value of assignments*, summarized in weekly engagement shared with school administration.
- Collaborate with services providers and implement necessary classroom accommodations to meet the requirements of a student's individualized education program.
- Daily teaching of designated and integrated of English language development for identified English learners.
- Ongoing District and teacher selected formative and summative assessments to monitor student progress and provide necessary academic and other supports to address the needs of students not performing at grade level.
- Provide instruction using District approved standards based instructional resources and materials.
- Deliver instruction in a "virtual classroom" using the District's learning management system to ensure student proficiency in case there are intermittent closures.

PROFESSIONAL DEVELOPMENT

Professional development will continue to be important in any learning scenario with which we are faced. Staff meetings and collaboration time will continue according to contractual agreements.

Professional development will be provided virtually at the start of the year to support teachers including by not limited to:

- COVID-19 safety protocols for in-person instruction
- District learning management system
- Digital software and curriculum
- ELD (Benchmark and Roadmap)

Additionally, a plan for kindergarten camp to train and orient incoming students on social distancing protocols will be provided prior to school.

COLLABORATION, ASSESSMENT AND GRADING

Collaboration and Data Teams

Teacher collaboration will continue to ensure continuity of learning no matter the instructional model. A proposal for changing Thursday collaboration to Wednesday to allow for classroom disinfecting and maintenance between student pods during hybrid distance learning.

Data teams will continue to ensure ongoing monitoring and proficiency on student learning and assessment, and to provide data for weekly student engagement report.

> Assessment

Assessment is crucial to meet the needs of students and to inform teacher practice. Common formative assessments, real time feedback, and interim assessments will be a focus for next year as we work quickly to garner student achievement data to address learning gaps that have results from school closures. Daily teacher analysis of student work will be crucial in the development of and implementation of common assessments.

➤ Grading

Grading will resume to the traditional report card structure. In order to encourage students who are ill to stay home, a grading accommodation plan will be developed to support any students with flu or COVID-19 symptoms.

SOCIAL EMOTIONAL LEARNING

NSD staff will continue to support students in the following ways:

- A. Teachers will monitor their students and report concerns to their site principals and counselors.
- B. Counselors will be available to meet with students virtually, or in person.
- C. Counselors will provide social/emotional learning to students through tier 1 classroom lessons, increasing student knowledge of well-being practices. Additionally, they will provide tier 2 supports and collaborate on tier 3.

- D. Staff will make efforts to reach out to students frequently to increase the social interaction options for all students.
- E. Implement District provided curriculum and practices to students.

Tier 1 Universal Supports:

- A universal screening assessment will be administered to all students to identify social-emotional needs, level of stress and trauma and mental health status.
- Counselors and teachers will monitor elementary students for signs of stress and trauma.
- Develop a referral system for individuals who need targeted support as well as access to schoolemployed and community mental health professionals.
- Conduct routine check-ins using a trauma--and resilience--informed lens.
- Training will be provided to staff to increase trauma informed practices and restorative practices.
- Mental health and wellness resources will be provided on District and school websites and in communications with families (newsletters, emails, texts, all call messages, etc.).
- Community and Family Engagement and Support Provide information and links on District and school websites, CARE Solace to increase access to mental health and wellness resources.

Tier 2 Small Group:

• Virtual or in-person counseling services and support based on data and student plan.

Tier 3 Individual:

• Virtual or in-person counseling services and referrals to outside agencies.

A Check-in Protocol for Counselors and Psychologists has been developed. Counselors will work to foster positive school environments in the following ways:

- Connecting Families with Needed Social Services and Resources
- Frequent Check-ins with Students and Families with Identified Need
- Providing Services at Earliest Level of Need
- Providing Referral & Intervention Services for Students
- Ensuring Interventions are Connected to Need (and that access is appropriate)

ENGLISH LEARNERS

A District priority is the educational achievement of English learners. NSD will continue to ensure the goal of English learners to achieve fluent English proficiency as rapidly and effectively as possible is attained.

The goal remains for English learners to achieve the same rigorous grade-level academic standards that are expected of all students, within a reasonable period of time. To accomplish these goals, all English learners will receive a comprehensive program of designated and integrated English language development (ELD) instruction targeted to their proficiency level, and appropriate academic instruction in a language acquisition program.

• The California English Learner Roadmap

The Educational Programs and Services for English Learners (EL Roadmap Policy) sets the direction for educating English learners in California. The English Learner Roadmap Policy provides four guiding principles to support and embrace our English Learners:

- A. Principle One: Assets-Oriented and Needs-Responsive Schools
- B. Principle Two: Intellectual Quality of Instruction and Meaningful Access
- C. Principle Three: System Conditions That Support Effectiveness
- D. Principle Four: Alignment and Articulation Within and Across Systems

These principles will guide the implementation of instructional programs for English Learners during distance learning, hybrid distance learning and the transition to reopening schools. This includes ensuring support to English Learners' social–emotional well-being. Additionally, teachers will be trained on and implement Benchmark ELD.

Monitoring of English Learners and students who were reclassified as fluent English proficient will continue to evaluate whether students need additional services.

Schools will continue to ensure meaningful communication with parents of English Learners in a language they can understand. Working with parents and offering them the opportunity to be involved in their children's education is key to the students' success at all times, especially during distance learning, hybrid distance learning and the transition to reopening.

Professional learning opportunities and tools teachers can use focused on meeting the needs of English learners during distance learning and blended learning are part of the District Professional Learning Plan.

ENRICHMENT PROGRAM VISUAL AND PERFORMING ARTS ENRICHMENT TEACHERS

• Staff will provide virtual and in-person (medium restriction).

ASES - ELEMENTARY AFTER SCHOOL EDUCATION & SAFETY PROGRAM REACH

- Staff are researching how to implement new state program guidelines in schools and possibility of intermittent closures. REACH is working closely to align services to the National School District plan and provide these services on campus as much as possible.
- Before and after school programs are subject to health and safety requirements. We will be consulting with County Health on our options.
- Flexibility on criteria allows for program options for numbers and hours.

ACADEMIC INTERVENTION & SUPPORTS

Elementary (High and Medium Restrictions) - Small group virtual interventions will be provided utilizing available staff.

GUEST TEACHERS (SUBSTITUTE TEACHERS)

Substitute teachers will be required when teachers are not available to teach (distance learning and hybrid learning). National School District will continue our AESOP substitutes and provide training will include:

• Distance Learning Platforms

- Student Engagement Strategies
- o Health & Safety Protocols
- Student Social Emotional Supports

National School District will use SWING substitutes to provide additional coverage with the same training options.

CAMPUS VOLUNTEERS AND VISITORS

Volunteers/visitors are not permitted on campus until schools are in a low risk phase. During medium risk only, meetings that can't be done virtually will be permitted and must be pre-approved by site administrator.

All visitors to campus, including parents, will be screened. Those showing symptoms of COVID-19 will not be allowed to access the campus.

- At some point we would like to invite volunteers/visitors back; as safety regulations permit.
- Initially volunteers/visitors to campus will be extremely limited. Allowing volunteers/visitors on campus will be a phased-in approach based on current safety regulations for physical distancing.
- When the time comes, there will be training to ensure volunteer/visitors follow established protocols.

STUDENT ENGAGEMENT AND ATTENDANCE

Attendance is required and should be officially taken in the morning to ensure students are engaged. Additionally, there should be spot check attendance during the day during live sessions. Teachers will need to monitor asynchronous time value of assignments to ensure "virtual attendance". Attendance protocols for online learning to connect with students and families to promote attendance will be provided.

- Eliminate attendance incentives during the period of COVID-19 to deter students from attending if they are ill.
- Refer students who have missed three days or 60% of the week (time value and live instruction) to site administration.
- A tiered re-engagement plan will be provided to support consistent and effective engagement from students that will include support from site staff.
- Students impacted by COVID-19 will be excused from attending school and not penalized for missed attendance or missed school work.

SPECIAL EDUCATION

Students with disabilities are entitled to be educated with their non-disabled peers in the Least Restrictive Environment (LRE; 34 CFR §300.114). This legal mandate remains true in the context of all reopening plans that result from health-related mandates to schools in response to COVID-19. In practicality, this means that students with disabilities must be afforded the same opportunities to general education as their non-disabled peers and the general education model of instruction must be used as the basis for establishing a free and appropriate public education (FAPE) for each student with an identified disability.

During school closure, school districts have been following state and federal guidance with regard to adapting services from a brick and mortar setting into a distance learning format. This has included collaboration with

families and offering multiple methods for service delivery (google meet group for individual direct instruction sessions, pre-recorded instruction sessions, written assignments posted on Google Classroom, etc.), and collaboration with general education staff to ensure that accommodations have been provided to students with disabilities in alignment with their individualized needs.

State guidelines supplementing those provided in AB 77 for distance learning will be provided to Districts. This includes:

- Plans for medically fragile students
- Support provider service minutes (in-person and virtual)
- Initial and Tri assessments

As noted in AB77 Districts are required to provide services to students afforded in their IEPs. In the hybrid model, services provided in-person shall adhere to social distancing and other health guidelines. National School District will adhere to AB77 requirements and all legal mandates for special education students.

PRESCHOOL

Preschool students and staff will follow all public health advisories for safe return for staff and children. Included are additional considerations for the preschool program:

- Follow Community Care Licensing (CCL) regulations or District Task Force Recommendations whichever are stricter.
- Will be prepared for classroom, distance learning, or hybrid model of service.
- For classroom model, review of procedures and protocols to be adjusted to meet new regulations.
- Preschool Director to work with preschool staff to update specific procedures and protocols based on current guidance from district, licensing, health, state, and federal.
- All preschool staff to be trained on safety procedures prior to return to classroom.





The provisions included on this checklist are based on information available on June 12, 2020. Guidance from public health is likely to be updated as more is learned about COVID-19, and in response to local conditions. School districts and charter schools should be prepared to implement each of the elements described below before resuming school operations. Even if public health requirements are eased prior to opening, schools must be prepared to implement the following elements in response to an emergency order to avoid unnecessary closures.



Schools should consider delaying reopening if the answer to any of the following questions is "No."

YES	NO	PUBLIC HEALTH ORDERS AND LOCAL CONDITIONS			
		1. Has the pu	the public health order closing schools in the county been lifted?		
		2. Does the public health officer concur that conditions in the school's community/ neighborhood are appropriate for operations?			
		3. Has the scl Health Orc	nool completed a Safe Reopening Plan as required by the <u>County Public</u>		
		 4. Have the school's leaders read and considered the guidance from the <u>California Department of Public Health</u> and the <u>California Department of Education?</u> 			
YES	NO	DATE EXPECTED	COVID-19 PREVENTION PROCEDURES IS THE SCHOOL SYSTEM READY TO IMPLEMENT?		
			 Daily symptom screening of all staff and students for COVID-19 symptoms, including fever, before they enter the school or school bus each day. This daily screening is required by the California Department of Public Health. 		
			 Procedures for isolating students or staff with symptoms During symptom screening During the school day 		
			 3. Procedures for school buses and bus stops a. Symptom screening at bus stops b. Procedure that describes what the driver will do if a student has a fever or symptoms at a bus stop c. Physical distancing on buses d. Disinfection of bus seating areas before each run 		
			 4. Staff policies requiring: a. That face coverings or face shields be worn, and physical distancing be maintained, while on school property and when working off property b. Comply with symptom screening c. To stay home when experiencing any of the symptoms identified by the CDC as potential COVID-19 symptoms 		
			 5. Student policies: a. That face coverings or face shields be worn, including: i. Exceptions based on medical needs, or the decision of an IEP team ii. Responses for students who come to school without face coverings iii. Responses for failing to wear a face cover 		

YES	NO	DATE EXPECTED	COVID 19 PREVENTION PROCEDURES IS THE SCHOOL SYSTEM READY TO IMPLEMENT?	
			 b. That students stay 6-feet from others while at school, on the way to and from school, and at all school activities c. Bullying, harassment, or intimidation related to COVID-19 d. Compliance with screening procedures e. Requiring students to stay home when experiencing any of the symptoms identi ed by the CDC as potential COVID-19 symptoms 	
			 6. Procedures to restrict visitor access to the school a. Alternative means to allow visitors to conduct school business without entering the school b. Symptom screening for visitors who must conduct school business on campus 	
			 7. Procedures to minimize mixing and implement physical distancing in the following settings During sta arrival/symptom screening During student arrival/symptom screening Before instruction begins Classrooms O ces and other workspaces: attendance, nurse, principal/AP, counselor, psychologist, speech therapist, etc. Sta areas: Copy rooms, supply rooms, message/mailboxes, sta lounges During meal service Recess While students are leaving campus K Restrooms Locker rooms Specialty rooms Visual and performing arts rooms Physical education rooms Physical education rooms Theater Gym/auditorium During extracurricular and cocurricular activities 	
			 Routines that require/schedule frequent hand sanitation (such as each time students enter a room) 	
			 9. Child nutrition services plans that incorporate COVID-19 prevention measures a. Meals distributed to students in multiple locations (not through the cafeteria) with physical distancing measures in place b. Meals consumed in classrooms or in locations that maintain physical distancing, prevent mixing of class groups, and are sanitized between each class' arrival c. Incorporates the use of hand washing or hand sanitizer immediately before students eat 	
YES	NO	DATE EXPECTED	PHYSICAL MODIFICATIONS, EQUIPMENT, AND SUPPLIES HAS THE SCHOOL?	
			 Identi ed and acquired the materials, equipment, and supplies that will be needed to implement the prevention procedures outlined above 	
2			2. Altered classroom layouts to limit the capacity for physical distancing \downarrow	

YES	NO	DATE EXPECTED	PHYSICAL MODIFICATIONS, EQUIPMENT, AND SUPPLIES HAS THE SCHOOL? CONT.		
			3. Altered o ce and reception area layouts for physical distancing		
			 4. Posted signs in meeting rooms limiting the capacity and layout for physical distancing 		
			 5. Placed signs and/or markers to assist with physical distancing a. "Stand here" markers where students or sta are required to assemble or wait in line b. "One way" markers to establish single direction ow in hallways c. At restrooms to: i. Limiting entry to students from speci c classrooms nearby ii. Limiting the number of students using it at one time iii.Indicating where to wait in line 		
			6. Turned o water fountains and posted signs that they have been turned o to prevent the spread of illness		
			Put a plan in place to provide students with access to drinking water that does not involve the use of drinking fountains		
			 B. Developed plans to frequently clean and disinfect frequently touched surfaces during the day 		
			 9. Developed plans to clean and disinfect classroom and o ces surfaces each night 		
			10 . Developed plans to clean classroom surfaces using soap and water, between classes or at the start of each class		
			 11. Acquired enough supplies to continue school operations without shortages or disruptions a. PPE for symptom screening b. PPE for sta responsible for caring for sick children c. PPE associated with cleaning and disinfection d. Hand sanitizer and dispensers for all classrooms, instructional spaces, o ces, and rooms e. Disposable face masks for students or sta who forget them f. Thermal scan thermometers i. At least two for each location where symptom screening will take place; one for screening and one as a back-up 		
			12. Obtained all equipment needed to support the instructional program		
			13. Obtained all equipment needed to support students in high risk groups		
YES	NO	DATE EXPECTED	STAFFING HAS THE SCHOOL?		
			 Identi ed the labor needs associated with each of the prevention procedures described above 		
			 2. Identi ed new job functions that will be required a. Symptom screening at bus stops b. Symptom screening at schools c. Cleaning and disinfection d. Others 		
			3. Examined the impacts modi ed operations will have on work and working conditions		
			4. Made accommodations to protect employees in high risk groups		
			5. Made sta assignments for all prevention procedures discussed above		

YES	NO	DATE EXPECTED	STAFFING HAS THE SCHOOL? CONT.	
			6. Obtained approval from Human Resources on changes in job duties, hours, and assignments	
YES	NO	DATE EXPECTED	INSTRUCTIONAL PROGRAMS IS THE SCHOOL READY TO?	
			 Provide full-time independent study to students whose families request it Provide instruction while maintaining physical distancing measures throughout the school day Assess and correct student learning loss due to the 2020 closure Provide appropriate accommodations to protect students in <u>high-risk groups</u> Transition to distance learning in response to an order by public health 	
YES	NO	DATE EXPECTED	TRAINING AND COMMUNICATIONS HAS THE SCHOOL?	
			 Trained all sta on general prevention measures and speci c procedures and routines that will be needed Communicated with sta regarding policy changes related to COVID-19 Trained sta on new student and visitor policies Determined how to orient students to the general prevention measures, procedures, and routines associated with each of the settings described above Determined how to orient parents to the general prevention measures, procedures, and routines associated with each of the settings described above 	

NOTES





<u>COVID-19 and Reopening In-Person Learning</u> <u>Framework for K-12 Schools in California, 2020-2021 School Year</u>

July 17, 2020

<u>Overview</u>

California schools have been closed for in-person instruction since mid-March 2020 due to the COVID-19 pandemic. School closures to in-person instruction were part of a broader set of recommendations intended to reduce transmission of SARS-CoV-2, the virus that causes COVID-19. CDPH developed the following framework to support school communities as they decide when and how to implement in-person instruction for the 2020-2021 school year. New evidence and data about COVID-19 transmission, including variations by age, and the effectiveness of disease control and mitigation strategies continues to emerge regularly. Recommendations regarding in-person school reopening and closure should be based on the available evidence as well state and local disease trends.

The CA <u>School Sector Specific Guidelines</u>, and the Centers for Disease Control and Prevention <u>CDC</u> have published additional guidance on school re-entry.

In-Person Re-Opening Criteria

Schools and school districts may reopen for in-person instruction at any time if they are located in a local health jurisdiction (LHJ) that has <u>not</u> been on the county¹ monitoring list within the prior 14 days.

If the LHJ has been on the monitoring list within the last 14 days, the school must conduct distance learning only, until their LHJ has been off the monitoring list for at least 14 days.²

¹ School districts in LHJs that are cities are considered to be included as part of the county if the county is on the monitoring list.

² A waiver of this criteria may be granted by the local health officer for elementary schools to open for in-person instruction. A waiver may only be granted if one is requested by the superintendent (or equivalent for charter or private schools), in consultation with labor, parent and community organizations. Local health officers must review local community epidemiological data, consider other public health interventions, and consult with CDPH when considering a waiver request.





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Guidance Once Re-Opened to In-Person Instruction

How should schools think about testing?

Once schools are re-opened to at least some in-person instruction, it is recommended that surveillance testing be implemented based on the local disease trends. If epidemiological data indicates concern for increasing community transmission, schools should increase testing of staff to detect potential cases <u>as lab testing capacity allows</u>.

Who should be tested and how often?

School staff are essential workers, and staff includes teachers, paraprofessionals, cafeteria workers, janitors, bus drivers, or any other school employee that may have contact with students or other staff. School districts and schools shall test staff periodically, as testing capacity permits and as practicable. Examples of recommended frequency include testing all staff over 2 months, where 25% of staff are tested every 2 weeks, or 50% every month to rotate testing of all staff over time.

What if a school or school district reopens to in-person instruction, but the county is later placed on the county monitoring list?

Schools should begin testing staff, or increase frequency of staff testing but are not required to close.







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What measures should be taken when a student, teacher or staff member has symptoms, is a contact of someone infected, or is diagnosed with COVID-19?

	Student or Staff with:	Action	Communication
1.	COVID-19 Symptoms (e.g., fever, cough, loss of taste or smell, difficulty breathing) Symptom Screening: Per CA <u>School Sector</u> <u>Specific Guidelines</u>	 Send home Recommend testing (If positive, see #3, if negative, see #4) School/classroom remain open 	No Action needed
2.	Close contact (†) with a confirmed COVID- 19 case	 Send home Quarantine for 14 days from last exposure Recommend testing (but will not shorten 14- day quarantine) School/classroom remain open 	Consider school community notification of a known contact
3.	Confirmed COVID-19 case infection	 Notify the local public health department Isolate case and exclude from school for 10 days from symptom onset or test date Identify contacts (†), quarantine & exclude exposed contacts (likely entire cohort (††)) for 14 days after the last date the case was present at school while infectious Recommend testing of contacts, prioritize symptomatic contacts (but will not shorten 14-day quarantine) Disinfection and cleaning of classroom and primary spaces where case spent significant time School remains open 	 School community notification of a known case
4.	Tests negative after symptoms	 May return to school 3 days after symptoms resolve School/classroom remain open 	Consider school community notification if prior awareness of testing







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(†) A contact is defined as a person who is <6 feet from a case for >15 minutes. In some school situations, it may be difficult to determine whether individuals have met this criterion and an entire cohort, classroom, or other group may need to be considered exposed, particularly if people have spent time together indoors.

(++) A cohort is a stable group with fixed membership that stays together for all courses and activities (e.g., lunch, recess, etc.) and avoids contact with other persons or cohorts.

Guidance on School Closure

What are the criteria for closing a school?

Individual school closure is recommended based on the number of cases, the percentage of the teacher/students/staff that are positive for COVID-19, and following consultation with the Local Health Officer. Individual school closure may be appropriate when there are multiple cases in multiple cohorts at a school or when at least 5 percent of the total number of teachers/student/staff are cases within a 14-day period, depending on the size and physical layout of the school.

The Local Health Officer may also determine school closure is warranted for other reasons, including results from public health investigation or other local epidemiological data.

If a school is closed for in-person learning, when may it reopen?

Schools may typically reopen after 14 days and the following have occurred:

- Cleaning and disinfection
- Public health investigation
- Consultation with the local public health department

What are the criteria for closing a school district?







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A superintendent should close a school district if 25% or more of schools in a district have closed due to COVID-19 within 14 days, and in consultation with the local public health department.

If a school district is closed, when may it reopen?

Districts may typically reopen after 14 days, in consultation with the local public health department.

State Resources for Case, Contact & Outbreak Investigations

California is committed to supporting local health departments with resources and other technical assistance regarding school case, contact, and outbreak investigations.

